



**COLLECTION AND SHIPMENT OF FIBROBLAST SAMPLES FOR IFAR REGISTRY
THE ROCKEFELLER UNIVERSITY HOSPITAL
Laboratory of Genome Maintenance
Agata Smogorzewska, MD, PhD, Phone: 212-327-7850**

PURPOSE:

This sample is being obtained **for research purposes**. Any genetic testing that might be done on this sample has to be confirmed in a clinical laboratory. As the sample is being obtained for research purposes, we cannot say how long it will take to discover findings. Sometimes it can take months or years before we are able to provide any information to the referring physician.

CONSENT:

No sample should be collected or shipped unless a valid consent is obtained. For participants already enrolled in IFAR, consent may already be on file. For questions about consent status, please contact our study coordinator (contact information below).

NOTIFICATION:

Please notify our study coordinator (contact information below) at least one week in advance of the scheduled skin biopsy procedure OR 2 days in advance for the shipment of cultured fibroblasts.

	<i>SKIN BIOPSY</i>	<i>CULTURED FIBROBLASTS</i>
COLLECTION	New fibroblast primary cultures are set up at Integrated Genetics, which are then returned to our lab. Collection and shipping materials will be provided by IFAR. Collect one 3 to 4 mm punch and place directly into the sterile transport medium provided.	Provide two T25 flasks of cultured fibroblasts at 80% confluency (at time of shipment), at room temperature. If fibroblasts have already been frozen please send one frozen vial containing at least one million viable cells on dry ice.
TIMING	Samples should be collected/shipped MONDAY-THURSDAY. Samples should NOT be collected/shipped on Friday, Saturday, or Sunday.	
PACKING	It is extremely important to carefully pack the specimens, providing ample protection against breakage. Use an insulated secondary container and include absorbent material AND sturdy outer packaging as an overpack. FedEx air bills will be provided by IFAR, but please complete Sender's Info before shipping.	
TEMPERATURE	Shipped at room temperature	Cultured Fibroblasts at room temp Frozen Fibroblasts on dry ice
REQUISITION	The IFAR will provide you with the completed requisition form for Integrated Genetics. This must accompany the biopsy being sent	Please complete the requisition form provided by the IFAR and include it with the cells sent directly to the IFAR.
SHIPPING	FED EX PRIORITY OVERNIGHT Integrated Genetics/Genzyme 2000 Vivigen Way Santa Fe, NM 87505 800-848-4436 <i>Integrated Genetics sends cultured cells to our laboratory for all analyses</i>	FED EX PRIORITY OVERNIGHT The Rockefeller University Laboratory of Genome Maintenance Attn: Frank Lach 1230 York Avenue Box 182 New York, NY 10065 212-327-8862

QUESTIONS/CONTACT INFORMATION:

For questions about the research study, contact our genetic counselor: Jennifer Kennedy at 212-327-8612. For questions about specimen retrieval/shipment, please contact: Frank Lach at 212-327-8862.